

LLG Assessment 2026

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Biiso Subcounty

(Vote Code: 237282)

Score 66/100 *(66%)*

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: A. Functionality of Parish Administrative Structures				
1	The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards Maximum score is 2	• Evidence that the LLG has duly constituted		PDM guidelines issued by Ministry of Local Government in February 2022 and signed by the President of the republic of Uganda were in place for all the parishes. Parish Development Committee for all the parishes were constituted as per page 30 of the PDM implementation guidelines and membership in all the parishes was as follows; 1. Chairpersons LCII, 2. Parish Chiefs, 3. Chairperson women councils, 4. Chairperson Disability councils, 5. Chairperson youth Councils, 6. Chairperson NRM at parish, 7. Elders/Opinion leaders. In all the Parishes, PDCs were fully instituted and list of PDC members for each ward in the LLG were seen as follows; • Busingiro Parish dated 30/9/2025 with Basaswaki Thomas as the PDC Chairperson. • Biiso Parish dated 23/09/2025 with Bichendi Vicent as the PDC Chairperson. • Nyamasoga Parish dated 23/09/2025 with Jakwonga Felix as the PDC Chairperson. • Bubwe Parish dated 03/09/2025 with Muber Kizito as the PDC Chairperson. Minutes of PDC sittings were in place for; • Busingiro Parish dated

PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by: (i) appraisal of all proposals submitted for the revolving funds; and (ii) monitoring and supervision of PDM investments; to ensure effective utilization of PDM funds by beneficiaries; during the previous FY for all parishes; score 2, else score 0.	2	17/09/2025, 06/06/2026 and 19/03/2026 with Basaswaki Thomas, Lukumu Oliver and Bendawule Jovan in attendance. • Biiso Parish dated 10/3/2026, 10/11/2025 and 10/8/2025 with Bichendi Vicent, Bikara Nazareth and Ajunaki Kenedy in attendance. • Nyamasoga Parish dated 18/03/2026, 27/11/2025 and 24/09/2025 with Jakwonga Felix, Openji Lambert and Isingoma Noah in attendance. • Bubwe Parish dated 12/8/2025, 23/11/2025 and 10/2/2026 with Muber Kizito, Bikara Scovia and Ochai Okungo in attendance. List of proposals submitted for the revolving funds were seen for; Businginiro Parish dated 19/12/2025 Nyamasoga parish dated 27/02/2026. Bubwe parish dated 28/02/2026. Monitoring and Supervision reports on implementation of PDM activities seen for; • Businginiro Parish dated 27/01/2026 and 22/12/2025 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Wanok Bosco. • Nyamasoga Parish dated 26/09/2025, 11/12/2025 and 26/03/2026 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Wanok Bosco. • Biiso Parish dated 24/08/2025, 25/11/2025 and 23/03/2026 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Wanok Bosco. Therefore, the LLG had

				functional PDCs in all her respective parishes.
2	LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines. Maximum score is 2	Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.	0	SPEAR data reports were seen for all Parishes as follows; • Busingiro dated 19/12/2025 • Nyamasoga dated 16/12/2025. • Bubwe dated 16/12/2025. • Biiso parish dated 20/01/2026. **Disaggregated Parish data reports seen as follows;** • Busingiro Parish dated 19/01/2026 • Nyamasoga Parish dated 22/09/2025. There was no disaggregated parish data for Bubwe and Biiso parish.
3	The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish Maximum score is 6	Evidence that the LLG: i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0	0	The LLG conducted NGOs, CBOs & CSO mapping as evidenced in a report dated 10/07/2025 with World Vision and URDT as an NGOS, Mwitanzige Community Voice for Action and Lake Albert Children and Women Advocacy Development Organization as CSOs. There was no evidence to show that the LLG involved any NGO, CSO and CBO to raise awareness on PDM and the Planning Cycle.

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0	2	The LLG provided guidance and information to the Village Executive committees and PDCs on approved programs/activities to be implemented within the parish for the current FY through circulars from the Sub County Chief to PDC Chairperson copied to the Local Council ones as follows; • Biiso Parish dated 02/07/2026. • Bubwe Parish dated 07/07/2026. • Nyamasoga Parish dated 02/07/2026. • Busingiro Parish dated 02/07/2026.
Priority enterprises that can be implemented in the parish score 2 or else 0	0	Lists of parish priority enterprises seen as follows; • Busingiro dated 30/04/2026 • Nyamasoga dated 29/04/2026. • Bubwe dated 29/04/2026. • Biiso dated 30/04/2026 Submissions lacked consultative minutes/report of priority enterprise selection.

Assessment area: B. Planning and Budgeting

4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY: i. Is consistent with the LLG approved development plan IV; score 1 or else 0	1	Sub county approved Development plan IV, Approved Annual work plan and Budget for FY 2026/27 were all seen Investment Projects in the Approved AWPB were; periodic maintenance of roads, opening of roads, purchase of land, construction of two stance VIP latrine and procurement of desks as seen on pages 12 &13 of Approved AWPB for the current FY. The same investment projects were seen in the Council Approved Development plan IV on pages 94 & 97. Therefore, investments in the LLG approved workplan and Budget for the current FY were consistent with the approved LLG Development plan IV.

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson; score 1 or else 0.	1	Reports of ranked parish priorities seen as follows; Bubwe parish report dated 20/08/2025 with investment projects like manual maintenance of community access roads. Nyamasoga parish report dated 29/9/2025 with investment projects like manual maintenance of community access roads, construction of VIP latrine, construction of more classrom block and procurement of desks. Busingiro report dated 09/9/2025 with Investment projects like construction of classroom blocks, latrines and extension of water. Biiso parish report. dated 10/9/2025 with procurement of desks and opening of community access roads. All ranked priorities submissions were signed by the respective Town Agents and PDC Chairpersons. Therefore AWPB incorporated parish ranked priorities.
iii. Is based on the outcomes of the budget conference; score 1 or else 0	1	The investment priorities (maintenance of community access roads, procurement of desks, construction of more classroom and latrines, purchase of land) ,were seen in the Budget Conference report dated 5/10/2025. Hence the approved investments in the AWPB were outcomes of the Budget Conference.

		iv. That the LLG budget includes investments to be financed by the LLG including projects funded using OSR; score 1, or else score 0.	1	Opening of community access roads and procurement of desks as seen on page 4 & 16 of the annual workplan and Budget were to be financed by the LLG. Therefore, all projects included in the AWPB would be financed by the LLG.
		v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP IV; score 1, or else score 0.	1	Project Profiles were developed for maintenance of community access roads and procurement of desks.
		vi. That the LLG budget was submitted to the District/Municipality/City before 15th May; score 1 or else 0	1	The LLG AWPB for the current FY was submitted and received by the District central registry on 11/05/2026 as per acknowledgement of receipt stamp.
5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	2	LLG procurement plan was submitted and received by PDU on 13/04/2026 as per acknowledgement of receipt stamp

6				
	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	0	Investments in the approved LLG Budget for the current FY were procurement of furniture (desks), Purchase of land, Investment servicing and monitoring, support to parish activities including data collection and support to the LLG nutrition coordination committee. However, use of DDEG funds to puchase land was not compliant with the investment menu in the DDEG Grant, Budget and implementation Guidelines.

Assessment area: C. Own Source Revenue Mobilization and Administration

7				
	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget; score 1 or else score 0.	1	From the AFS of 2025/26 FY on page 33, LLG OSR budget was 4,352,944 Actual OSR collected was 4,352,944 evidenced on page 33 of AFS of 2025/26 FY. Therefore, (Actual OSR/ OSR budgeted) *100% is (4,352,944/ 4,352,944x100%) = 100% Meaning the LLG OSR performance was as planned and therefore within the -/+10%.
8				
	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	0	From AFS of AFS of 2024/25 on page 35, OSR collected was 17,437,085 From AFS of 2025/26 on page 34, OSR Collected was 4,352,944. Increase in the OSR collection was 4,352,944-17,437,085= -13,084,141 Percentage decrease was (13,084,141/17,437,085) x 100% = 75%. Therefore, OSR collected decreased from previous FY but one to previous FY by 75%.

9	The LLG has properly managed and used OSR collected in the previous FY			30% mandatory share to LLG administrative units of OSR collected (4,352,944) for FY 2025/26 = 1,305,883
		Evidence that the LLG:		
	Maximum score 4	i. Has remitted OSR to the administrative units, score 1 or else score 0.	1	Evidence of Actual remittance to administrative units was seen on Voucher number 19/5/2026 totalling to 1,300,000/= The LLG therefore remitted mandatory share to its administrative units.
		ii. Did not use more than 20% of the OSR (that was remitted to the LLG by the HLG) on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	1	The LLG OSR for 2025/26 was 4,352,944 20% x 4,352,994 = 870,588 Evidence of Payments for councillors' allowances was as follows; Voucher No. Amount 2/5/26 150,000 16/11/26 190,000 13/11/25 180,000 15/8/25 45,000 10/8/25 60,000 8/11/25 150,000 Total 775,000, Hence the LLG did not spend more than 20% of OSR on councillors' allowances.
		iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	1	From AFS on page 48, Expenditure on O&M was 520,000 Percentage expenditure on O&M was (520,000/4,352,944) x 100% =12%, Hence the LLG budgeted and spent 12% of OSR on O&M.
		iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	1	All OSR collection and Usage was displayed on LLG notice board.

Assessment area: D. Financial Management

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e. by August 31), score 4 or else score 0	4	AFS of 2025/26 FY was submitted to AG Hoima branch and received on 28/08/2026 as per the acknowledgement of receipt stamp.
11	The LLG has submitted all 4 quarterly financial and physical progress reports for the previous FY on time and in the prescribed format Maximum score is 6	Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer on time: i. Q1 by 15th October score 1 or else 0	1	Q1 submitted to the LG Accounting Officer on the 08/10/2025
		ii. Q2 by 15th January score 1 or else 0	1	Q2 submitted to the LG Accounting Officer on the 08/01/26
		iii. Q3 by 15th April score 1 or else 0	1	Q3 submitted to the LG Accounting Officer on the 09/4/2026
		iv. Q4 by 15th July score 3 or else 0	3	Q4 submitted to the LG Accounting Officer on the 9/7/2026

Assessment area: E. Human Resources Management for Improved Service Delivery

12	Appraisal of all staff in the LLG in the previous FY Maximum score is 6	Evidence that the SAS/Town Clerk appraised staff in the LLG: • All staff in the LLG including extension workers (where applicable) in the previous FY (by 30th June): score 2 or else 0	0	The LLG Staff were appraised in the previous FY as follows; Musinguzi Lois Parish Chief was appraised on 24/6/2026. Cliff Davis K.Kusiima Parish Chief was appraised on 30/6/2026. Mbabazi Harriet Assistant Accountant was appraised on 22/6/2026. Katusiime Kiirya Semeo Agricultural Officer was appraised on 30/6/2026. Atuhairwe Filomas Assistant Veterinary Officer was not appraised. Akugizibwe Ronal Parish Chief was not appraised. Majara Yostance CDO was not appraised. It was observed that not all staff were appraised last FY.
		• Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0	2	Primary school head teachers in public primary schools were appraised by 31st December 2025 as follows; • Kwolekya Fred headteacher Kalengeija primary school was appraised on 9/12/2025. • Mugisa Davison headteacher Mirembe primary school was appraised on 22/8/2025. • Gusalire Jimmy headteacher Nyamasonga primary school was appraised on 22/12/2025.
		• HC III & II In-charges in the previous FY (by June 30th) – score 2 or else 0.	2	The LLG had no health facility.

13	Staff duty attendance Maximum score is 6	Evidence that the LLG has • Publicized the list of LLG staff: score 2 or else 0	2	The list of all the LLG staff was publicized on the LLG Noticeboard.
		• Produced monthly analysis of staff attendance with recommendations to CAO/TC score 2 or else 0	2	The LLG produced monthly analysis of staff attendance with recommendations to CAO as follows; • Staff analysis July 2025 submitted on the 31/7/2025. • Staff analysis August 2025 submitted on the 29/8/2025. • Staff analysis September 2025 submitted on the 30/9/2025. • Staff analysis October 2025 submitted on the 31/10/2025. • Staff analysis November 2025 submitted on the 28/11/2025. • Staff analysis December 2025 submitted on the 31/12/2025. • Staff analysis January 2026 submitted on the 30/1/2026. • Staff analysis February 2026 submitted on the 27/2/2026. • Staff analysis March 2026 submitted on the 31/3/2026. • Staff analysis April 2026 submitted on the 30/4/2026. • Staff analysis May 2026 submitted on the 29/5/2026. • Staff analysis June 202 submitted on the 21/6//2026.

	• CAO/Tc took action on recommendations; score 2 or else 0	0	There was no evidence to ascertain if CAO took action on the recommendations.

Assessment area: F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects and activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects and activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	2	• LLG Approved Annual Budget and Work Plan seen with a total DDEG Budget of 21,760,222. • DDEG grant, Budget and implementation guidelines were seen and in place. • The LLG planned to execute the following projects and activities using DDEG grants in the Previous FY. • Infrastructure investments (2 Laptops, Titling of Bukumi market land, procurement of office printer and procurement of 2 office filling cabinets) at 17,408,177 (80%) • Support to Parish activities at 1,740,817 (8%) • Investment servicing and monitoring at 2,176,022 (10%). • Support to Nutrition Committee at 435,204 (2%). Evidence of expenditure was as following Vouchers Numbers; 2/6/26 (6,000,000) for Titling of Bukumi market land, 4/6/26 (6,000,000) for procurement of 2 laptops and 20/4/2026 (1,740,000) for Support to parish activities including data collection. • The LLG planned and spent DDEG on eligible projects and activities as per DDEG grant Budget and implementation guidelines.

15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2 or else 0	0	Page 12 of Annual Financial Statements submitted to AG Hoima Branch on 28/08/2026 indicated that there was a deviation of more than +/-10% in some of the main programs as seen below; The LLG under Agro-industrialization as a program planned for 6,300,000 and spent 0 hence a deviation of 100%. The LLG under Human Capital development as a program planned for 1,135,000 and spent 0 hence a deviation of 100% Integrated Transport Infrastructure and services as a program planned for 9,608,000 and spent 9,608,000 hence a deviation of 0%.
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : Note 3: Refer to the completion rate computation table at the end of the Manual If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	3	All the Planned investment projects were completed as per the work plan by the end of the FY for example the two filling cabinets and two laptop computers were seen in the administration and Finance departments. Land Title (BDLO/LAF/APRIL/4084) for Bukumi Market land was also seen. These investments were also reported to AG as seen on page 32 of the Annual Financial Statements submitted to OAG on the 20/7/2026 as complete.

Assessment area: G. Environmental and Social Safeguards

17	The LLG has implemented Environmental and Social Safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out Environmental, Social and Climate Change Screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	0	Major planned investment/project in the LLG that required environmental and social screening was installation of culvert from Kampala A to Kampala B though there was no evidence to show that environmental and social screening was done for this project prior to implementation.
18	The LLG has an Operational Grievance Handling Mechanism Maximum score is 2	If the LLG has specified a mechanism for i) recording, ii) investigating and iii) responding to grievances which includes a designated person to coordinate response to feed-back, complaints logbook with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices Score 1 or else 0	1	Complaints logbook was seen with 05 cases recorded for the FY. Therefore, there was a formal mechanism for recording, investigating and responding to grievances.
		If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	1	The LLG Publicized the Grievance Redress mechanism on the LLG to guide the aggrieved parties on where to report and get redress.
19	The LLG has a functional land management system Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	0	Appointment letters for members of the Area Land Committee seen dated 22/06/2022 with Opio Jenero as the Chairperson, Openji Lambert and Asaba Janet as members. Although the LLG had a fully constituted Area Land Committee, the committee contract had expired and therefore illegal to operate.

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	3	The LLG conducted awareness campaign and parents' mobilization for improvement of education service delivery as per report seen dated 29/1/2025.

21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools (both public and private) at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 – 99% – score 2 If 60 to 79% score 1 Below 60% score 0	0	The Sub County Chief monitored schools (both private and public) for improved education service delivery only once in term II 2026 as per report dated 24/6/2026 which was not discussed by committee of council. There were monitoring reports for term I and third term.
22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	0	Appointments for SMC were seen dated; 01/07/2025 for Nyamasoga Primary School. 01/07/2025 for Kalengeija Primary School. No appointment letters were seen for Mirembe primary School. Minutes of School Management Committee were seen as follows; Nyamasoga primary school dated 25/2/2026,14/7/2026 and 10/10/2025. Mirembe primary school dated 4/3/2026 and 11/6/2026. There were no minutes for SMC for Kalengeija Primary School. The available sets of Minutes were also not submitted to DEO's Office.

Assessment area: I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	0	There was no evidence to show that the LLG conducted awareness campaigns and mobilized communities for improved primary health.

24	The LLG monitored health service delivery at least twice during the previous FY Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	0	There was no evidence to show that the LLG monitored aspects of health service delivery during the previous FY.
25	Existence and functionality of Health Unit Management Committee Maximum score is 3	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	3	The LLG had no Health facility.

Assessment area: J. Water & Environment Services Management

26	Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets Maximum score is 3	Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0	3	The LLG submitted request in writing to the DWO for consideration in the Planning of the current FY as per the letter dated 20/04/2026.
27	The LLG has monitored water and environment services delivery during the previous FY Maximum score is 3	Evidence that SAS monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0	3	The LLG monitored water and environment service delivery aspects during the previous FY on a quarterly basis as evidenced in reports dated 15/10/2025, 05/02/2026 , 25/04/2026 and 16/08/2025.

28	Existence and functionality of Water and Sanitation Committees Maximum score is 2	Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0	2	Water and sanitation committee were established and operational as per lists of composition seen for Mirembe Primary school water source with Okura Jonan as Chairperson, Chandiru Mary as Secretary and Ochaya Esther as a member. Composition list for Kalengeija P/S water source with Byakagaba as chairperson, Akello Rebecca as Secretary and Kandole Mulisiana as a member. Composition list for Ogweta water source with Orombi Alfred as chairperson, Bichendi Vicent as Secretary and Atuhairwe Proscovia as Treasurer. Records of collections and proper use of community contributions were in place for Kitigo, Ogweta and Kampala B water sources.
29	Functionality of investments in water and sanitation facilities Maximum score is 2	Evidence that the SAS has an updated list on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0	2	Progress report showing water and sanitation status of the Sub County seen dated 12/09/2026 with a list and status of water and sanitation facilities such as Nyamasoga Borehole in Nyamasoga Village, Ogweta Borehole in Sitini A and Bubwe Okelli Borehole in Bubwe Village.

Assessment area: L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e. crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc as per formats, the reports compiled and submitted to LG Production Office; score 2 or else 0.	2	Production statistics reports seen for; • Crop dated 26/6/2026. • Veterinary dated 25/5/2026. • Fisheries dated 30/6/2026. Reports were submitted and received by DPO’s office.

35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	2	The LLG carried out awareness and mobilization campaigns on all aspects of agriculture through farmer exchange visits as per reports seen for; • Crop dated 22/5/2026 with attendance lists attached • Veterinary dated 15/5/2025 and 14/5/2026 with attendance lists attached • Fisheries dated 3/12/2025 and 30/9/2025 with attendance lists attached. All reports were submitted and received by District Production office.

36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office; score 2 or else 0	0	The LLG extension staff implemented monitoring activities on agriculture production for all the sectors as follows; Crop section. Quarter three dated 30/3/2026. Quarter four dated 1/4/2026. The LLG extension staff did not implement monitoring activities on agriculture production during quarter one and quarter two last FY and therefore monitoring/supervision for the crop section was not done on a quarterly basis. Animal section. Quarter two dated 26/9/2026. Quarter four dated 27/5/2026. The LLG extension staff did not implement monitoring activities on agriculture production during quarter one and quarter three last FY and therefore monitoring/supervision for the animal section was not done on a quarterly basis. Fisheries section. Quarter two dated 31/12/2025. Quarter four dated 27/5/2026. The LLG extension staff did not implement monitoring activities on agriculture production during quarter one and quarter three of last FY and therefore monitoring/supervision for the fisheries section was not done on a quarterly basis.

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out Maximum score is 2	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	The LLG carried out farmer trainings on pest and diseases management, irrigated agriculture and operation and maintenance of equipment through field training sessions as evidenced in the following training reports • Animal dated 14/5/2026. • Crop dated 24/9/2025 and 1/4/2026. • Fisheries dated 30/9/2025 and 31/12/2026. All reports had attendance lists attached, submitted and received by District Production office.
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups Maximum score is 2	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	The LLG extension staff provided extension support to farmers and farmer groups on crop management, animal husbandry, irrigation, operation and maintenance, postharvest handling, value addition and marketing through farmer visits as evidenced in the following farmer visits reports; • Fisheries dated 3/3/2026, 30/9/2025 and 31/12/2025. • Animal dated 27/12/2025 and 27/1/2026. • Crop dated 13/7/2026 and 1/4/2026. All reports had attendance lists attached, submitted and received by District Production office