

LLG Assessment 2026

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Buliisa Town Council

(Vote Code: 237278)

Score 91/100 *(91%)*

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: A. Functionality of Parish Administrative Structures				
1	The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards Maximum score is 2	• Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by: (i) appraisal of all proposals submitted for the revolving funds; and (ii) monitoring and supervision of PDM investments; to ensure effective utilization of PDM funds by beneficiaries; during the previous FY for all parishes; score 2, else score 0.	2	PDM guidelines issued by Ministry of Local Government in February 2022 and signed by the President of the republic of Uganda were in place for all the wards. Ward Development Committee for all the wards were constituted as per page 30 of the PDM implementation guidelines and membership in all the wards was as follows; 1. Chairpersons LCII, 2. Parish Chiefs, 3. Chairperson women councils, 4. Chairperson Disability councils, 5. Chairperson youth Councils, 6. Chairperson NRM at parish, 7. Elders/Opinion leaders. In all the wards, WDCs were fully instituted and list of WDC members for each ward in the LLG were seen as follows; • Central ward dated 30/7/2025 with Bigirwenkya Moses as the WDC Chairperson. • Northern ward dated 19/8/2025 with Asaba Harrison as the WDC Chairperson • Eastern ward dated 15/7/2025 with wandera Charles as WDC Chairperson • Western ward dated 08/08/2025 with Businge Nelson as the WDC Chairperson Minutes of WDC sittings were in place for; • Northern ward dated 17/9/2025, 18/12/2025 and 17/6/2026. • Central ward dated 25/9/2025, 18/11/2025 and 28/05/2026. • Western ward dated 17/8/2025, 20/12/2025 and 28/5/2026. • Minutes were confirmed by WDC Chairpersons and with attendance lists attached.

				List of proposals submitted for the revolving funds were seen for; • Northern ward dated 30/9/2025. • Western ward dated 30/9/2025. • Eastern ward dated 17/10/2025. • Central Ward dated 10/8/2025. Monitoring and Supervision reports on implementation of PDM activities seen for; • Northern ward dated 17/9/2025, 18/12/2025 and 17/6/2026 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Ayesiga David. • Central ward dated 30/9/2025, 30/12/2025 and 30/6/2026 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Ayesiga David. • Western ward dated 20/8/2025, 28/01/2026, and 10/5/2026 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Ayesiga David.
2	LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines. Maximum score is 2	Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.	2	SPEAR data reports were seen for all wards as follows; Northern ward dated 30/9/2026 Western ward dated 24/11/2025 Eastern ward dated 24/11/2025 Disaggregated Parish data reports seen for all wards as follows; Northern ward dated 15/08/2025 Western ward dated 09/08/2025 Central ward dated 10/8/2025.

3	The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish Maximum score is 6	Evidence that the LLG: i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0	2	NGOs, CBOs&CSO mapping report was seen dated 24/09/2025 with Kakindo Women Integrated Development Agency (KAWIDA), Buliisa Initiative for Rural Development Organization(BIRUDO) and Community Integrated Development Initiative (CIDI) as NGOs. The LLG involved KAWIDA in creating awareness about PDM and the Planning Cycle in a report dated 14/08/2025. Mugume Macris and Asaba Harrison were the representatives of KAWIDA in the meeting.
		Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0	2	LLG provided guidance and information to the Village Executive committees and PDCs on approved programs/activities to be implemented within the parish for the current FY through a circular by the Town Clerk communicating incorporated parish activities/programmes into the approved annual Budget and work plan for different wards as follows; • Eastern ward dated 07/04/2026 • Northern ward dated 07/04/2026 • Central ward dated 07/04/2026. • Western ward dated 06/04/2026.
		Priority enterprises that can be implemented in the parish score 2 or else 0	2	Lists of parish priority enterprises seen as follows; Eastern ward dated 17/07/2025 Western ward dated 30/09/2025 Central ward dated 30/07/2025 Northern ward dated 30/09/2025 All submitted priority enterprises were backed up by reports of consultative meetings for enterprise selection.

Assessment area: B. Planning and Budgeting

4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY: i. Is consistent with the LLG approved development plan IV; score 1 or else 0	1	Town council approved Development plan IV, Approved Annual work plan and Budget for FY 2026/27 were seen Investment Projects in the AWPB were; opening and periodic maintenance of urban roads, procurement of land. Titling of stadium land, procurement of plastic chairs on pages 2,10 and 14. The investment projects were seen in the Town Council approved Development plan IV on pages 87,90 and 93, therefore investments in the LLG approved AWPB for the current FY were consistent with the approved development plan IV.
		ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson; score 1 or else 0.	1	Reports of Ward priorities seen as follows; Northern ward report dated 29/9/2025 with investment projects like manual maintenance of urban roads on page 3. Western ward report dated 20/5/2025 with investment project like extension of piped water on page 2. Central ward report dated 27/9/205 with investment project installation of streetlights. Eastern ward report dated 27/09/2025 with investment project like titling of stadium land. Therefore the AWPB incorporated ward ranked priorities from the respective wards.
		iii. Is based on the outcomes of the budget conference; score 1 or else 0	1	The investment priorities in the AWPB included (maintenance of urban roads, procurement of plastic chairs, procurement of land and installation of street lights) all were seen in the Budget Conference report dated 30/10/2025. Hence the approved investments were outcomes of the Budget Conference.

		iv. That the LLG budget includes investments to be financed by the LLG including projects funded using OSR; score 1, or else score 0.	1	Investments in the LLG AWPB included; procurement of plastic chairs, procurement of land and installation of street lights) on page 3 & 4. All projects included in the AWPB are to be financed by the LLG.
		v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP IV; score 1, or else score 0.	1	Project Profiles were developed for (maintenance of urban roads, procurement of plastic chairs, procurement of land and installation of street lights).
		vi. That the LLG budget was submitted to the District/Municipality/City before 15th May; score 1 or else 0	1	The LLG AWPB for the current FY was submitted and received by the District central registry on 15/May/2026 as per acknowledgement of receipt stamp.
5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	2	LLG procurement plans were submitted and received by PDU on 13/04/2026 as per acknowledgement receipt stamp
6	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	2	Investments in the approved LLG DDEG Budget for the current FY were; renovation of town council administration block, investment servicing and monitoring ,Support to ward activities including data collection and support to nutrition committee which complied with the investment menu in the DDEG Grant, Budget and Implementation Guidelines.

Assessment area: C. Own Source Revenue Mobilization and Administration

7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget; score 1 or else score 0.	0	From the AFS for FY 2025/26 on page 36, The OSR Budget was 221,767,000. Actual OSR collected was 154,794,556 on page 36 of AFS 2025/26 FY. Therefore (Actual OSR/OSR budgeted) *100% was (154,794,556 / 221,767,000) x100% = 70% Meaning the LLG OSR performance was less by 30% which was not within the -+10%.
8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	1	OSR Collected for 2024/25 as per AFS of 2024/25 on page 34 was 82,710,728. OSR collected for 2025/26 as per AFS of 2025/26 page 36 was 154,794,556. Increase in the OSR collection was 154,794,556-82,710,728 = 72,083,828 Percentage increase was (72,083,828/82,710,728) x 100%) which was 87%. The OSR collected increased from previous FY but one to previous FY by 87%. Which was more than 5%
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	1	25% of OSR collected (154,794,556) in the Previous FY was 38,698,639 Actual remittance to administrative units as per Vr. No 28/6/2025 was 38,698,000/= The LLG remitted a minimum of 38,698,000 to administrative units which was met.
		ii. Did not use more than 20% of the OSR (that was remitted to the LLG by the HLG) on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	1	Actual Revenue collected FY 2025/26 from AFS page 36 was 154,794,556/= Therefore, (20% of 154,794,556) = 30,958,000, From AFS for FY 2025/2026 on page 14, payment for councillors' allowances was 23,241,000 (15%) which was less than 20%.

				Expenditure on O&M from AFS 2025/2026 on page 48 was 24,990,000 Percentage expenditure on O&M 24,990,000/154794,556=16% Therefore, the LLG budgeted and spent more than 5% on O&M.
		iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	1	
		iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	1	OSR collection and Usage was publicized on the LLG notice board
Assessment area: D. Financial Management				
10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e. by August 31), score 4 or else score 0	4	AFS of 2025/26 was submitted to OAG Hoima branch and received on 24/08/2025 as per the acknowledgement of receipt stamp.
11	The LLG has submitted all 4 quarterly financial and physical progress reports for the previous FY on time and in the prescribed format Maximum score is 6	Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer on time: i. Q1 by 15th October score 1 or else 0	1	Q1 submitted on 10/10/2025 to the LG Accounting Officer.
		ii. Q2 by 15th January score 1 or else 0	1	Q2 submitted on 12/01/2026 to the Accounting Officer.
		iii. Q3 by 15th April score 1 or else 0	1	Q3 submitted on 14/4/2026 to the accounting Officer.
		iv. Q4 by 15th July score 3 or else 0	3	Q4 submitted to the accounting officer on 14/7/2026
Assessment area: E. Human Resources Management for Improved Service Delivery				

12	Appraisal of all staff in the LLG in the previous FY Maximum score is 6	Evidence that the SAS/Town Clerk appraised staff in the LLG: • All staff in the LLG including extension workers (where applicable) in the previous FY (by 30th June): score 2 or else 0	2	All the LLG Staff were appraised by 30th June during the previous FY as follows; • Tumusiime Darius Assistant Engineering Officer was appraised on 30/6/2026. • Mujuni Richard Senior Assistant Accountant was appraised on 29/6/2026. • Agaba Jolly Pool Stenographer was appraised on 30/6/2026. • Asiimwe Maxwel Physical Planner was appraised on 30/6/2026. • Kisembo Godfrey Principal Town Agent was appraised on 30/6/2026. • Abigaba Jolvlars Principal Town Agent was appraised on 30/6/2026. • Namirimu Sarah Fisheries Officer was appraised on 30/6/2026. • Bosobozi Sulait Principal Town Agent was appraised on 30/6/2026. • Mbarwa Bright Baguma Assistant Agricultural Officer was appraised on 30/6/2026. • Ayesiga Dalian Assistant Agricultural Officer was appraised on 28/6/2026. • Mpairwe Lillian Assistant Town Clerk was appraised on 29/6/2026
		• Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0	2	All primary school head teachers were appraised in time by 31st December 2025 as follows; • Kyomya Albert Headteacher Uganda Martyrs Primary school was appraised on 31/12/2025. • Mugenyi Henry Headteacher Buliisa Primary school was appraised on 31/12/2025. • Tumwesige Amos Henry Kisiabi Primary schoolwas appraised on 31/12/2025.

		• HC III & II In-charges in the previous FY (by June 30th) – score 2 or else 0.	2	The LLG had no HC II or III.
13	Staff duty attendance Maximum score is 6	Evidence that the LLG has • Publicized the list of LLG staff: score 2 or else 0	2	The list of all the LLG staff was publicized on the Noticeboard.
		• Produced monthly analysis of staff attendance with recommendations to CAO/TC score 2 or else 0	2	The LLG produced monthly analysis of staff attendance with recommendations to CAO as follows; • Staff analysis for July 2025 submitted on 4/8/2025 • Staff analysis for August 2025 submitted on 9/9/2025 • Staff analysis for September 2025 submitted on 6/10/2025 • Staff analysis for October 2025 submitted on 3/11/2025 • Staff analysis for November 2025 submitted on 1/12/2025 • Staff analysis for December 2025 submitted on 6/1/2025 • Staff analysis for January 2026 submitted on 2/2/2026 • Staff analysis for February 2026 submitted on 2/3/2026 • Staff analysis for March 2026 submitted on 1/4/2026 • Staff analysis for April 2026 submitted on 7/5/2026 • Staff analysis for May 2026 submitted on 3/7/2026 • Staff analysis for June 2026 submitted on 3/7/2026
		• CAO/Tc took action on recommendations; score 2 or else 0	0	There was no evidence to show that CAO took action on the recommendations submitted by the Town Clerk.

Assessment area: F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects and activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects and activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	2	The LLG planned to execute the following projects and activities using DDEG grants in the Previous FY. Support to construction of a two stance Water Borne Toilet at Town Council headquarters and Town Council Office facility maintenance (80%), Support to Parish activities (8%), Investment servicing and monitoring (10%) and Support to Nutrition Committee(2%). All programs and activities were eligible as per DDEG grant Budget and implementation guidelines. Therefore the LLG Planned and spent DDEG on eligible Projects for previous FY.
15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2 or else 0	0	Final Accounts page 14 indicated that there was a deviation in main programs like Governance and security and Human Capital Development of 50% which was morethan +/-10%
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : Note 3: Refer to the completion rate computation table at the end of the Manual If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	3	The LLG had only one major project (completion of 2 stance water borne Toilet at the headquarter). A completion certificate for this project was in place dated 30/07/2026.

Assessment area: G. Environmental and Social Safeguards

17	The LLG has implemented Environmental and Social Safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out Environmental, Social and Climate Change Screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	2	Environmental and social screening forms for road works and completion of a two stance VIP water borne toilet at the LLG headquarters was seen dated 08/01/2026 authored by Tumusiime Rogers the District Environment Officer.
18	The LLG has an Operational Grievance Handling Mechanism Maximum score is 2	If the LLG has specified a mechanism for i) recording, ii) investigating and iii) responding to grievances which includes a designated person to coordinate response to feed-back, complaints logbook with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices Score 1 or else 0	1	The LLG appointed focal person (Abigaba Jovlars) for grievance management dated 03/07/2026. The LLG also had a list of Staff constituting the Grievance Management Committee with Abigaba Jovlars as the Secretary, Businge Godfrey as the Chairperson and Asiimwe Maxwell as a member. Complaints logbook was seen with 12 cases recorded for the FY. Therefore the LLG demonstrated a formal grievance handling mechanism.
		If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	1	The LLG Publicized the Grievance Redress mechanism to guide the aggrieved parties on where to report and get redress.
19	The LLG has a functional land management system Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	1	Appointment letters for members of the Area Land Committee seen dated 10/6/2025 with Kazimura Johnny Kasangaki as the Chairperson, Mugungu Francis and Tibenda John as members. Minutes of Area Land Committee were seen dated 11/05/2026 and 02/03/2026. Hence the LLG had a fully constituted and functional Area Land Committee.

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	3	Awareness campaigns and parents mobilization for improvement of education services was done in a report dated 12/09/2025 and 30/01/2026 for a meeting that was conducted at Buliisa Town Council Headquarters.
21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools (both public and private) at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 – 99% – score 2 If 60 to 79% score 1 Below 60% score 0	4	The Town Clerk monitored schools (both private and public) in the previous three terms evidenced in the schools monitoring reports dated; 5/09/2025 for third term, 10/5/2026 for second term and 09/02/2026 for first term. List of issues in the monitoring reports were discussed in the LLG Councils dated; 30/9/2025 Discussed third term school monitoring report under Minute BTC/CCIL/08/09/2025, 15/5/2026 discussed second term school monitoring report under Minute 8/37/05/2026 and 20/02/2026 discussed first term school monitoring report under BTC-EXE60/2025/2026.

22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	3	Minutes of School Management Committee seen as follows; • Kisiabi P/S dated; 10/10/2025, 17/06/2026 and 02/03/2026. Minutes submitted and received by DEO's Office as per acknowledgement of receipt stamp. • Buliisa P/S dated 25/09/2025, 07/02/2026 and 11/06/2026. Minutes were submitted and received by DEO's office as per acknowledgement of Receipt stamp. • Uganda Martyrs P/S dated 06/10/2025, 26/02/2026 and 10/06/2026. Minutes submitted and received by DEO's office as per acknowledgment of receipt stamp. • All minutes had action plans and implementation reports. Therefore, LLG had functional School management Committees

Assessment area: I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	3	Awareness campaigns and mobilization reports in communities for improve health service delivery seen conducted in June 2026 and September 2025.
24	The LLG monitored health service delivery at least twice during the previous FY Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	4	The LLG monitored issues of Health service delivery as per the reports dated 5/5/2026 and 13/8/2025. Reports were discussed in the Executive Committee sittings of 12/5/2026 and 20/8/2025 under Minute Numbers MIN BTC-EXE 47/2025/2026 and 37/8/2025.

25	Existence and functionality of Health Unit Management Committee Maximum score is 3	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	3	Composition of Health Unit Management committee for Buliisa Health Centre IV seen dated 23/1/2025 referenced CR/BUL/214. Health Unit Management Committee quarterly minutes seen dated 30/8/2025 for quarter one, 31/10/2025 for quarter two, 22/1/2026 for quarter three and 23/4/2026 for quarter four. Minutes were submitted to DHO’s office as per acknowledgment of receipt stamp.

Assessment area: K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

30	Development of the Physical Development Plans as per guidelines Maximum score 2			• List of members of the Physical Planning Committee was seen dated 07/07/2025 with Balemesa Rogers as Chairperson, Asiimwe Maxwell as Secretary and Tumusiime Darious as a member. • Building Plan Registration Book was seen.
		If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD; Score 1 or else 0	1	• Physical Planning Committee Minutes seen dated 22/06/2026, 24/03/2026, 8/12/2025,29/08/2025. The Committee decided on new investments for issuance of Development permits like a commercial building for Kyaliisa Belinda Along Buliisa – Wanseko road, Residential House for Bwete Micheal in Kityanga cell along Nkonio road. These investments were recommended for issuance of development permits. • Physical Planning Committee Minutes were submitted to MoLHUD as per the acknowledgement of receipt Stamp dated 09/09/2026.

		If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council. covering at least the percentage below; Score 1 or else 0: 20% in 2022/23 30% in 2023/24 40% in 2024/25 50% in 2025/26	1	Detailed Physical Plan and approved Action area Plan were in Place.
31	Implementation of the physical planning and building control measures as per guidelines Maximum score 3	If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0	0	• List of new investments like commercial building for Kyaliisa Belinda Along Buliisa – Wanseko road, Residential House for Bwete Micheal in Kityanga cell along Nkonio road. These investments were approved for issuance of development permits. These investments were recommended for issuance of development permits. Though were not issued Planning Compliance certificates.
		Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0	1	• Road data base was seen with Kaliisa-Nyamuhenda road, Kokolo road, Baker road among others. • Kokolo road (2Km) in Kizongi cell, Central ward was surveyed and demarcated in the Previous FY.
		Evidence that the LLG has a functional Development Control Team score 1 or else 0	1	• LLG organogram was seen dated 31/7/2026. • Staff List for Development Control Team seen dated 07/07/2025 with Tumusiime Darious as the Chairperson, Asiimwe Maxwell as a Secretary and Busobozi Sulait as a member. • Annual Progress report was seen dated 8/07/2026 entailing 14 development permits issued and conducted 4 land use inspections.

32	The LLG has developed and implemented a solid waste management plan Maximum score 2	If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0	1	• Approved Solid waste management plan for was seen prepared by the Town Clerk Mr.Businge Godfrey and approved by Muliisa Epafurah. • Status report dated 25/03/2026 on implementation of Solid Waste Management Plan for 2025/26 was also in place.
		If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0	1	• The LLG conducted activities of awareness campaign on the management of solid waste in the previous FY as evidenced in a report dated 15/09/2025 with objectives of promoting proper waste management authored by Mbabazi Fredrick the Health Inspector.
33	Operation and Maintenance of infrastructure Maximum score is 3	If the LLG has prepared Annual Infrastructure inventory and condition survey report; score 1 or else 0	1	• Annual infrastructure Inventory and conditions survey report seen dated 01/07/2026 submitted and received by the District Engineer on the 03/07/2026.
		If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0	1	• O&M Annual workplan based on the Annual infrastructure Inventory and conditions survey report was prepared by Asiimwe Maxwell and approved by Businge Godfrey.
		If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0	0	Page 48 of the Final Accounts indicated that 24,992,500/154,794,556 which was 16% was spent on O&M in the Previous FY therefore less than 20% of OSR was spent on O&M.

Assessment area: L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e. crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc as per formats, the reports compiled and submitted to LG Production Office; score 2 or else 0.	2	Production statistics reports seen for all the 3 sectors. Reports were submitted and received by District Production Office office.

35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	2	The LLG carried out awareness and mobilization campaigns on all aspects of agriculture through farmer exchange visits as per reports seen for; • Crop dated 8/6/2026. • Veterinary dated 30/6/2026. • Fisheries dated 26/11/2025 and 14/11/2025. All reports were submitted and received by the LG production Office
36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office; score 2 or else 0	0	The LLG extension staff implemented monitoring activities on agriculture production in the three sections of crop, Fisheries and Veterinary as follows; Crop Quarter one monitoring report was not seen. Q2 12/12/2026. Q3 24/3/325. Q4 24/6/2025. Veterinary. Quarter one monitoring report was not seen. Q2 Dated 28/11/2025. Q3 dated 30/3/2026. Q4 dated 30/6/2026. All reports seen were submitted to LG production Office. Fisheries Q1 dated 28/8/2025 Q2 dated 2/11/2025 Q3 dated 20/3/2026 Q4 dated 11/5/2026 All reports seen were submitted to LG production Office. Therefore the Missing quarter one reports for crop and veretinary section denied the LLG a score on this area.

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out Maximum score is 2	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	The LLG carried out farmer trainings on pest and diseases management, irrigated agriculture and operation and maintenance of equipment through field training sessions as evidenced in the following training reports. • Crop dated 25/9/205 • Fisheries dated 13/5/2025 • Veterinary dated 30/1/2026 and 30/6/2026. All reports were submitted to LG production Office.
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups Maximum score is 2	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	The LLG extension staff provided extension support to farmers and farmer groups on crop management, animal husbandry, irrigation, operation and maintenance, postharvest handling, value addition and marketing through farmer visits as evidenced in the following farmer visits reports; • Crop dated 14/5/2026 • Fisheries dated 30/1/2026, 18/11/2025 and 25/9/2025. • Veterinary dated 30/6/2026 and 30/8/2025. All reports were submitted to LG production Office