

LLG Assessment 2026

LLG Assessment 2026

Kihungya Subcounty

(Vote Code: 237283)

Score 83/100 *(83%)*

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: A. Functionality of Parish Administrative Structures				
1	The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards Maximum score is 2	• Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by: (i) appraisal		PDM guidelines issued by Ministry of Local Government in February 2022 and signed by the President of the republic of Uganda were in place for all the parishes. Parish Development Committee for all the parishes were constituted as per page 30 of the PDM implementation guidelines and membership in all the parishes was as follows; 1. Chairpersons LCII, 2. Parish Chiefs, 3. Chairperson women councils, 4. Chairperson Disability councils, 5. Chairperson youth Councils, 6. Chairperson NRM at parish, 7. Elders/Opinion leaders. In all the Parishes, PDCs were fully instituted and list of PDC members for each ward in the LLG were seen as follows; • Nyeramya Parish dated 16/09/2026 with Byaruhanga Richard as the PDC Chairperson. • Waaki Parish dated 16/09/2025 with Wanichan Robinah as the PDC Chairperson. • Kagera Parish dated 04/09/2026 with Babyesiza Richard as the PDC Chairperson. • Garasoya Parish dated 30/10/2025 with Mwesigwa Geaorge as the PDC Chairperson. Minutes of PDC sittings were in place for; • Waaki Parish dated 16/09/2025, 04/11/2025 and 04/05/2026 with Onen Innocent, Mbabazi Mildred and Obima Hillary in attendance.

of all proposals submitted for the revolving funds; and (ii) monitoring and supervision of PDM investments; to ensure effective utilization of PDM funds by beneficiaries; during the previous FY for all parishes; score 2, else score 0.	2	• Garasoya Parish dated 11/9/2025,16/12/2025 and 15/6/2026, with Mwesigwa Goerge, Babihe Ronald and Nyamuha Robinah in attendance. • Kagera Parish dated 29/8/2025, 14/12/2025 and 16/06/2026 with Rugongeza Swaibu, Gawona Dicimas and Babyesiza Richard in attendance. • Nyeramys Parish dated 15/10/2025, 18/07/2025 and 22/05/2026 with Babihemaiso Jacob,Katusabe Jenifar and Tumusiime Philly in attendance. List of proposals submitted for the revolving funds were seen for; Garasoya Parish dated 28/8/2025 and 14/04/2026 Waaki parish dated 02/09/2025. Kagera parish dated 28/08/2025. Nyeramya parish dated 16/09/2026 Monitoring and Supervision reports on implementation of PDM activities seen for; • Waaki Parish dated 05/05/2026,19/02/2026 and 05/11/2025 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Bingi David. • Garasoya Parish dated 23/06/2026, 23/12/2025 and 20/03/2026 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Bingi David. • Nyeramya Parish dated 25/5/2026, 27/10/2025 and 25/02/2026 with an acknowledgement of receipt stamp by the Office of the LLG Council Speaker Hon. Bingi David. Therefore, the LLG had functional PDCs in all the respective parishes.

2	LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines. Maximum score is 2	Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.	2	SPEAR data reports were seen for all Parishes as follows; • Waaki Parish dated 19/12/2025 • Garasoya parish dated 16/12/2025. • Nyeramya Parish dated 16/12/2025. • Kagera parish dated 20/01/2026. Disaggregated Parish data reports seen for all wards as follows; • Waaki Parish dated 19/01/2026 • Garasoya Parish dated 22/09/2025. • Nyeramya Parish dated 28/02/2026. Therefore the LLG collected, compiled and analyzed data on Parish/community profiling.
3	The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish Maximum score is 6	Evidence that the LLG: i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0	0	The LLG conducted NGOs, CBOs & CSO mapping as evidenced in a report dated 26/06/2026 with World Vision, Lake Albert Children and Women Advocacy Development Organization and URDT as an NGOS, Mwitanzige Community Voice for Action and KAWIDA as CSOs. However there was no evidence to show that the LLG involved any NGO, CSO and CBO to raise awareness on PDM and the Planning Cycle.

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0	2	LLG provided guidance and information to the Village Executive committees and PDCs on approved programs/activities to be implemented within the parish for the current FY through a circular by the Sub County Chief communicating incorporated parish activities/programmes into the approved annual Budget and work plan for different wards as follows; Garasoya Parish dated 26/06/2026. Kagera Parish dated 26/06/2026. Waaki Parish dated 26/06/2026.
Priority enterprises that can be implemented in the parish score 2 or else 0	2	Lists of parish priority enterprises seen as follows; • Kagera Parish dated 11/11/2025 backed up by consultative minutes of meeting for enterprise selection dated 05/11/2025. • Garasoya Parish dated 16/08/2025 backed up by consultative minutes of meeting for enterprise selection dated 11/08/2025 with Katulinde Scovia, Mbabazi Jolly and Tumusiime Colitter in attendance. • Nyeramya Parish dated 17/08/2025 backed up by consultative minutes of meeting for enterprise selection dated 12/08/2025 with Atugonza Catherine, Mugisa Haruna and Kiiza Samuel in attendance. • Waaki Parish dated 29/07/2025 backed up by consultative minutes of meeting for enterprise selection dated 28/7/2025 with Okello Joseph, Akello Jeres and Oyer Julius in attendance.

Assessment area: B. Planning and Budgeting

4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY: i. Is consistent with the LLG approved development plan IV; score 1 or else 0	1	Sub county approved Development plan IV, Approved Annual work plan and Budget for FY 2026/27 were all seen. Investment Projects in the AWPB for the current FY were; Opening and periodic maintenance of community access roads and procurement of desks as seen on pages 6,8 &14 of the AWPB. The projects were seen in the LLG Approved Development plan IV on page 90 & 96, Therefore, investments in the LLG approved AWPB for the current FY were consistent with the LLG approved development plan IV.
		ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson; score 1 or else 0.	1	Reports of ranked parish priorities seen as follows; Garasoya parish report dated 20/08/2025 with investment projects like manual maintenance of roads and procurement of desks. Kagera parish report dated 20/8/2025 with investment projects like manual maintenance of roads, construction of community hall, construction of classroom blocks and procurement of desks Waaki report dated 15/10/2025 with investment projects like extension of water, opening of roads and procurement of desks Nyeramya parish report dated 10/9/2025 with investment projects like procurement of desks and opening of roads. All ranked priorities submissions were signed by the respective Town Agents and PDC Chairpersons. Therefore the AWPB incorporated rakned parish priorities.

		iii. Is based on the outcomes of the budget conference; score 1 or else 0	1	The investment priorities (maintenance of community access roads and procurement of desks) were seen in the Budget Conference report dated 29/10/2025. Hence the approved investments in the AWPB were outcomes of the LLG Budget Conference.
		iv. That the LLG budget includes investments to be financed by the LLG including projects funded using OSR; score 1, or else score 0.	1	Investments in the LLG AWPB (procurement of desks, opening of community access roads) would be financed by the LLG.
		v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP IV; score 1, or else score 0.	1	Project Profiles were developed for maintenance of community access roads and procurement of desks.
		vi. That the LLG budget was submitted to the District/Municipality/City before 15th May; score 1 or else 0	1	The LLG AWPB for the current FY was submitted and received by the District central registry on 11/05/2026 as per central registry acknowledgement of receipt stamp.
5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	2	LLG procurement plans were submitted and received by PDU on 28/03/2026. as per acknowledgement receipt.
6	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	2	Investments in the approved LLG DDEG Budget for the current FY were procurement of desks, monitoring ,data collection and support to nutrition committee which complied with the investment menu in the DDEG Grant, Budget and Implementation Guidelines.

Assessment area: C. Own Source Revenue Mobilization and Administration

7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget; score 1 or else score 0.	1	From the AFS of FY 2025/26 on page 34, OSR budget was 64,494,000. Actual OSR collected was 64,494,000 on page 34 of AFS of 2025/26. Therefore, (Actual OSR/ OSR budgeted) *100% was (64,494,000/ 64,494,000) x100% = 100% Meaning the LLG OSR performance was as planned.
8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	0	OSR collected from AFS of 2024/2025 on page 34 was 63,202,854. OSR collected from AFS of 2025/2026 was 64,494,000 on page 34. Increase in the OSR collection was 64,494,000-63,202,854 = 1,291,146 Percentage decrease was (1,291,146/63,202,854) x 100% which was 2%. The OSR collected increased from previous FY but one to previous FY by 2% Which was less than 5%.
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	0	The LLG was supposed to remit 25% to villages and 5% to Parishes totalling to 30%of mandatory percentage share of OSR to be remitted to the administrative units. Therefore, 30% of 64,494,000) =19,348,200 Evidence of Actual remittance of mandatory OSR share to administrative units was as follows. Vouchers No. Amount 8/3/2026 10,751,500/= 7/3/2026 2,248,500 Total 13,000,000 Therefore, the LLG didn't remit mandatory share of OSR to the administrative units.

		ii. Did not use more than 20% of the OSR (that was remitted to the LLG by the HLG) on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	1	20% of Actual Revenue collected FY 2025/26 = (20%*64,494,000) = 12,898,800 Expenditure on payment of councillors' allowances was evidenced on page 46 of AFS of 2025/26 to the total of 8,040,000. The LLG thus did not use more than 20% of OSR on Councillors allowances.
		iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	1	From AFS of 2025/26 page 46, Expenditure on O&M was 867,000 Percentage expenditure on O&M was (867,000/64,494,000) *100% =1.3%. The LLG budgeted and spent 1.3% of OSR on O&M.
		iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	1	OSR collection and Usage was publicized on the LLG notice board
Assessment area: D. Financial Management				
10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e. by August 31), score 4 or else score 0	4	AFS of 2025/26 was submitted to AG Hoima branch and received on 27/08/2026 as per the acknowledgement of receipt stamp.
11	The LLG has submitted all 4 quarterly financial and physical progress reports for the previous FY on time and in the prescribed format Maximum score is 6	Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer on time: i. Q1 by 15th October score 1 or else 0	1	Q1 submitted to the LG Accounting Officer on the 10/10/2025
		ii. Q2 by 15th January score 1 or else 0	1	Q2 submitted to the LG Accounting Officer on the13/01/26

	iii. Q3 by 15th April score 1 or else 0	1	Q3 submitted to the LG Accounting Officer on the 14/4/2026
	iv. Q4 by 15th July score 3 or else 0	3	Q4 submitted to the LG Accounting Officer on the10/7/2026

Assessment area: E. Human Resources Management for Improved Service Delivery

12	Appraisal of all staff in the LLG in the previous FY Maximum score is 6	Evidence that the SAS/Town Clerk appraised staff in the LLG: • All staff in the LLG including extension workers (where applicable) in the previous FY (by 30th June): score 2 or else 0	0	The LLG Staff were appraised during the previous FY as follows; 1. Tumusiime Andrew Parish Chief was appraised on 26/6/2026. 2. Tumusiime Bob Parish Chief was appraised on 28/6/2026. 3. Byensi Gilbert fisheries officer appraisal form was not seen. 4. Musinguzi Benjamin Agricultural Officer was appraised on 28/6/2026. 5. Atuhura Heelen Parish Chief was appraised on 26/6/2026. 6. Ayesiga Ritah Parish Chief was appraised on 28/6/2026. 7. Muhumuza Ivan Parish Chief was appraised on 28/6/2026. 8. Erica Charles Bamutura Sub-Accountant was appraised on 30/6/2026. 9. Ahuura Robert CDO was appraised on 28/6/2026. It was observed that not all the LLG Staffs were appraised last FY.

				The LLG had three public primary schools namely; Garasoya Primary school, Nyeramya Primary school and Kihungya Primary School. Appraisal reports for primary school head teachers in public primary school were seen for; • Alinaitwe Janet headteacher Garasoya primary school dated 3/12/2025. • Tumusiime Nkuba Julius headteacher Kihungya primary school dated 10/12/2025. There was no appraisal report for headteacher Nyeramya primary school and therefore not all the primary school headteachers were appraised in the previous school calendar year.
		• Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0	0	
		• HC III & II In-charges in the previous FY (by June 30th) – score 2 or else 0.	2	The In-charge Kihungya HC III Kahwa Moses was appraised in time on 26/6/2026.
13	Staff duty attendance Maximum score is 6	Evidence that the LLG has • Publicized the list of LLG staff: score 2 or else 0	2	The list of all the LLG staff was publicized on the LLG Noticeboard.

	• Produced monthly analysis of staff attendance with recommendations to CAO/TC score 2 or else 0	2	The LLG produced monthly analysis of staff attendance with recommendations to CAO as follows; • Staff analysis for July 2025 submitted on the 31/7/2025. • Staff analysis for August 2025 submitted on the 29/8/2025. • Staff analysis for September 2025 submitted on the 30/9/2025. • Staff analysis for October 2025 submitted on the 31/10/2025. • Staff analysis for November 2025 submitted on the 28/11/2025. • Staff analysis for December 2025 submitted on the 31/12/2025. • Staff analysis for January 2026 submitted on the 30/1/2026. • Staff analysis for February 2026 submitted on the 27/2/2026. • Staff analysis for March 2026 submitted on the 31/3/2026. • Staff analysis for April 2026 submitted on the 30/4/2026. • Staff analysis for May 2026 submitted on the 29/5/2026. • Staff analysis for June 202 submitted on the 30/6//2026.
	• CAO/Tc took action on recommendations; score 2 or else 0	0	There was no evidence to ascertain that CAO took action on the recommendations submitted by the SAS concerning Staff analysis to attendance reports.

Assessment area: F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects and activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects and activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	2	• LLG Approved Annual Budget and Work Plan seen with a total DDEG Budget of 19,456,550. • DDEG grant, Budget and implementation guidelines were seen and in place. • The LLG planned to execute the following projects and activities using DDEG grants in the Previous FY. • Infrastructure investments (Procurement of desks) at 15,565,240 (80%) • Support to Parish activities at 1,556,524 (8%) • Investment servicing and monitoring at 19,456,550 (10%). • Support to Nutrition Committee at 389,131 (2%). • Expenditure Vouchers; Supply of desks under Vr.No. 1/6/2026 amounting to 15,565,230, Investment servicing and monitoring under Vr.No. 1/2/2026 amounting to 1,250,000, Support to parish activities under Vr. No. 12/11/2025 amounting to 1,556,000 • The LLG planned and spent DDEG on eligible projects and activities as per DDEG grant Budget and implementation guidelines.

15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/- 10%: Score 2 or else 0	2	Page 13 of Annual Financial Statements submitted to AG Hoima Branch on 27/08/2026 indicated that there was a deviation of not more than +/- 10% in some of the main programs as seen below. The LLG under Governance and Security as a program planned for 83,197,000 and spent 82,992,000 with a deviation of 1%. The LLG under Human Capital development as a program planned for 7,192,000 and spent 6,609,000 with a deviation of 8%. The LLG under Integrated Transport Infrastructure and services as a program planned for 6,366,000 and spent 6,057,000 with a deviation of 5%.
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : Note 3: Refer to the completion rate computation table at the end of the Manual If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	3	All the Planned investment projects were completed as per the work plan by the end of the FY for example expenditure Voucher for road works seen dated 2/12/2025, declared complete in annual progress report and on page 33 of the AFS. Supply of desks was also done on Voucher Number 1/6/2026, desks declared as supplied in the annual progress report and page 33 of the Annual Financial Statements. Therefore all the planned projects were completed by the end of the FY.

Assessment area: G. Environmental and Social Safeguards

17	The LLG has implemented Environmental and Social Safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out Environmental, Social and Climate Change Screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	2	Major planned investment/project in the LLG that required environmental and social screening was mechanized maintenance of Kihungya Trading centre – Waaki Suspension Bridge. Environmental and social screening was done for this project as per forms dated 20/11/2025.

18	The LLG has an Operational Grievance Handling Mechanism Maximum score is 2	If the LLG has specified a mechanism for i) recording, ii) investigating and iii) responding to grievances which includes a designated person to coordinate response to feed-back, complaints logbook with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices Score 1 or else 0	1	The LLG appointed focal person (Ahurra Robert) for grievance management dated 18/08/2025. The LLG also had a list of Staff dated 13/04/2025 constituting the Grievance Management Committee with Ahurra Robert as the Secretary, Kusiima Lilian as the Chairperson and Muhumuza Ivan as a member. Complaints logbook was seen with 09 cases recorded for the FY. Therefore, the LLG had a formal mechanism for recording, investigating and responding to grievances.
		If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	1	The LLG Publicized the Grievance Redress mechanism on the LLG to guide the aggrieved parties on where to report and get redress.
19	The LLG has a functional land management system Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	1	Appointment letters for members of the Area Land Committee seen dated 30/01/2026 with Bamuturaki Tegrass Kagoro as the Chairperson, Kweligira sam and Beheza Betty as members. Minutes for ALC were seen dated 23/09/2025, 29/08/2025 and 20/05/2026. Therefore the LLG had a fully constituted and functional Area Land Committee.

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	3	The LLG conducted awareness campaign and parents' mobilization for improvement of education service delivery as per report dated 3/3/2026 authored by Sub- County Chief Kusiima Lillian.

21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools (both public and private) at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 – 99% – score 2 If 60 to 79% score 1 Below 60% score 0	4	The Sub County Chief monitored schools (both private and public) in the previous three terms evidenced in the schools monitoring reports dated; 27/11/2025 for third term, 18/6/2026 for second term and 4/03/2026 for first term. List of issues in the monitoring reports were discussed in the council sittings held on; 27/02/2025 discussed third term and first term school monitoring reports under Minute 7/FEB/2026, 29/04/2025 discussed first term school monitoring report under Minute 7/APR/2026.
22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	0	Appointment letters of school management committees were seen dated 01/07/2025 referenced CR/BUL/214 for Garasoya and Kihungya Primary schools only. Minutes of School Management Committee were seen as follows; Garasoya primary school dated 26/2/2026, 11/6/2026 and 5/10/2025. Minutes submitted and received by DEO’s office as per acknowledgment of receipt stamp. Kihungya primary school dated 26/6/2026, 26/2/2026 and 6/10/2025. Minutes submitted and received by DEO’s office as per acknowledgment of receipt stamp. All minutes seen had action plans and implementation reports. Appointment letters and Minutes of School Management Committee for Nyeramya primary school were not seen and therefore SMCs were not functional in all schools.

Assessment area: I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	3	Reports on awareness campaigns and community mobilization for improvement of primary health care seen dated 30/6/2026 authored by Emvi Alex Health Assistant.
24	The LLG monitored health service delivery at least twice during the previous FY Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	4	Health service delivery monitoring reports seen dated 25/9/2025, 12/1/2026 and 30/6/2026. Reports were discussed in the council sittings of 27/2/2026 and 23/12/2025 under Minute Numbers MIN 07//FEB/2026 and MIN 07/12/2025.
25	Existence and functionality of Health Unit Management Committee Maximum score is 3	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	3	Composition of health Unit Management committee for Kihungya Health Centre III seen dated 27/11/2024 with Tundulu Jackson as the chairperson, Kiiza Sarah as a member and Ayesiga Godwin member. Health Unit Management Committee quarterly minutes seen dated 28/08/2025 for quarter one, 03/12/2025 for quarter two, 16/02/2026 for quarter three and 1/6/2026 for quarter four. Minutes were submitted to DHO’s office as per acknowledgment of receipt stamp.

Assessment area: J. Water & Environment Services Management

26	Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets Maximum score is 3	Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0	3	The LLG submitted request in writing to the DWO for consideration in the Planning of the current FY as per letter dated 20/03/2025 and received by the DWO Wakame Maurice on the 23/03/2025.
27	The LLG has monitored water and environment services delivery during the previous FY Maximum score is 3	Evidence that SAS monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0	3	The LLG monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities as per the following reports; quarter one report dated 26/8/2025, quarter two report dated 18/12/2025, quarter three report dated 26/2/2025 and quarter four report dated 18/5/2026.
28	Existence and functionality of Water and Sanitation Committees Maximum score is 2	Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0	0	There was no evidence to show that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions).
29	Functionality of investments in water and sanitation facilities Maximum score is 2	Evidence that the SAS has an updated list on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0	2	List of water facilities seen on the report dated 26/04/2026 with itutwe east borehole, jaa mohammed shallow well, Kageera shallow well among others.

Assessment area: L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e. crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc as per formats, the reports compiled and submitted to LG Production Office; score 2 or else 0.	2	The LLG had three sectors of Veterinary, Crop and Fisheries Assessment was therefore based on all the three sections in the department. Production statistics reports were seen for; • Crop dated 04/04/2026 submitted and received by DPO's office on the 05/4/26 • Vet dated 25/5/2026 submitted and received by DPO's office on the 08/7/2026. • Fisheries dated 6/2/26 submitted and received by DPO's office on the 6/2/26.
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	2	The LLG carried out awareness and mobilization campaigns on all aspects of agriculture through farmer exchange visits in all the sectors as follows; • Crop dated 9/9/25 submitted and received by DPO's office on the 10/9/2025. • Veterinary dated 10/12/25 submitted and received by DPO's office on the 26/2/2026 with Businge Nicholas, Isingoma Peter and Kusemererwa peter in attendance. • Fisheries dated 12/6/26 submitted and received by DPO's office on the 12/6/26 with Birungi Ritah,Kamanyire John and Abdul Ratiman in attendance.

36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2			The LLG extension staff implemented monitoring activities on agriculture production for the veterinary section, crop section and Fisheries as follows; Fisheries monitoring reports dated; • 12/6/2026 for Quarter four received by DPOs office on 12/06/2026 • 25/03/2026 for Quarter three received by DPOs office on 26/03/2026 • 23/01/2026 for Quarter two received by DPOs office on 23/02/2026 • 23/09/2025 for Quarter one received by DPOs office on 30/09/2025 Crop monitoring reports dated; • 14/05/2026 for Quarter four received by DPOs office on 14/05/2026 • 08/02/2026 for Quarter three received by DPOs office on 09/02/2026 • 08/11/2025 for Quarter two received by DPOs office on 09/11/2025 • 07/09/2025 for Quarter one received by DPOs office on 08/09/2025. Veterinary monitoring reports dated; • 11/12/2025 for Quarter two received by DPOs office on 26/02/2026. • 16/09/2025 for Quarter one received by DPOs office on 16/09/2025. Monitoring and supervision was not done on quarterly basis for the veterinary section.
		If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office; score 2 or else 0	0	

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out			The LLG carried out farmer trainings on pest and diseases management, irrigated agriculture, operation and maintenance of equipment through field training sessions for all the sectors as follows; Fisheries dated 12/06/2026 submitted and received by District Production office on the 12/06/2026 with Okumu Oliver, Kiiza Grace and Kyomugisa Harriet in attendance. Veterinary dated 12/12/2025 submitted and received by District Production office on the 26/02/2026 with Talemwa Joel, Ajuna Moses and Kyomuhendo Lovis in attendance. Crop dated 07/03/2026 submitted and received by District Production office on the 08/03/2026 with Ngabirabo Peter, Businge Nicholas and Kiiza Mildred in attendance.
	Maximum score is 2	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups			The LLG carried out farmer trainings on pest and diseases management, irrigated agriculture, operation and maintenance of equipment through field training sessions for all the sectors as follows; Fisheries dated 12/06/2026 submitted and received by District Production office on the 12/06/2026 with Okumu Oliver, Kiiza Grace and Kyomugisa Harriet in attendance. Veterinary dated 12/12/2025 submitted and received by District Production office on the 26/02/2026 with Talemwa Joel, Ajuna Moses and Kyomuhendo Lovis in attendance. Crop dated 07/03/2026 submitted and received by District Production office on the 08/03/2026 with Ngabirabo Peter, Businge Nicholas and Kiiza Mildred in attendance.
	Maximum score is 2	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	